

MADISON COUNTY
PERSONNEL ACTION

Department AERC Employee Name La'Tibbie Johnson-Cavett
Job title Therapist Employee SS # _____
Effective Date 12-1-15

Hire

Full-time Part-time Temporary Hourly Salaried
Position: Therapist new position or replacement it so, whom? _____

Rate of Pay \$ 19.23

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: Case Manager To Position: Therapist
Rate of Pay \$ 15.00 Rate of Pay \$ 19.23

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Messiah Johnson Signature [Signature] Date 12/1/15

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department AERC
Job title Case Manager
Effective Date 12/1/15

Employee Name Shumbla Darden
Employee SS # 123456789

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ 15.00

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Messiah Johnson Signature [Signature] Date 12/1/15

Forward to Administration for Paperwork Processing

Administrative paperwork

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MADISON COUNTY
PERSONNEL ACTION

Department Sheriff's Office Employee Name Molly Ratcliff
Job title Dispatcher Employee ~~SSN~~ ID 4403
Effective Date 12-02-2015

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: Dispatcher To Position: Dispatcher
Rate of Pay \$ 12.95 Rate of Pay \$ 17.05

Probation Period IS Over.

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeremy Williams Signature [Signature] Date 11-30-2015

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Madison County

Department

Detention Center

Employee Name

Sa' Rounica Bailey

Job title

Detention Officer

Employee SS #

Effective Date

11-30-2015

Hire

Full-time

Part-time

Temporary

Hourly

Salaried

Position:

new position
or replacement

if so, whom?

Carl Adkins

Rate of Pay

\$11.96

Job references checked (if applicable)

Background checked (if applicable)

Driving Record checked (if applicable)

Promotion

From Position:

To Position:

Rate of Pay

\$ _____

Rate of Pay

\$ _____

Termination

Death

Dismissed

Resigned

Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name

Mayor Chuck McNeal

Signature

[Signature]

Date

11-24-2015

Forward to Administration for Paperwork Processing

Administrative paperwork

Copy to Payroll

Initials

Date

Copy to HR

Copy to Comptroller

Copy for BOS Agenda

MADISON COUNTY
PERSONNEL ACTION

Department Madison County Detention Center
Job title Detention Officer
Effective Date 11-30-15

Employee Name Dustin Gardner
Employee # _____

Hire
Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? Felicia Adams
Rate of Pay \$ 13.06

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion
From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination
 Death
 Dismissed
 Resigned
 Retired
 Documentation Attached

Approval of Elected Official or Department Head
Printed Name Mayor Chuck McNeal Signature [Signature] Date 11-23-15

Forward to Administration for Paperwork Processing

Administrative paperwork

	initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department
Job title
Effective Date

Justice Court
D.C.
1/1/2016

Employee Name
Employee SS #

Steele
4790

Hire

Full-time

Part-time

Temporary

Hourly

Salaried

Position:

new position
or replacement

if so, whom?

Rate of Pay

\$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position:

To Position:

Rate of Pay

\$ _____

Rate of Pay

\$ 3141⁰⁰

effective 1/1/2016

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

*money from
Earnestine Brown's
resignation -*

Approval of Elected Official or Department Head

Printed Name

SMcCarty

Signature

SMcCarty

Date

11-24-15

Forward to Administration for Paperwork Processing

Administrative paperwork

Copy to Payroll

Initials

Date

Copy to HR

Copy to Comptroller

Copy for BOS Agenda

MADISON COUNTY
PERSONNEL ACTION

Department Justice Court Employee Name Carr
Job title D.C. Employee SS # 1137
Effective Date 1/1/2016

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ 2823⁵⁰

effective 1/1/2016

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

*money from
Earnestine Brown's
resignation -*

Approval of Elected Official or Department Head

Printed Name SMcCarty Signature SMcCarty Date 11-24-15

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Justice Court Employee Name Ransburg
Job title D.C. Employee SS # 4325
Effective Date 1/1/2016

Hire
Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion
From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ 3141.09

effective 1/1/2016

Termination
 Death
 Dismissed
 Resigned
 Retired
 Documentation Attached

money from Earnestine Brown's resignation -

Approval of Elected Official or Department Head
Printed Name S. McCarty Signature S. McCarty Date 11-24-15

Forward to Administration for Paperwork Processing

<u>Administrative paperwork</u>	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Justice Court Employee Name Burton
Job title D.C. Employee SS # 3348
Effective Date 1/1/2016

Hire
Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ _____
 Job references checked (if applicable)
 Background checked (if applicable)
 Driving Record checked (if applicable)

Promotion
From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ 2823⁵⁰
effective 1/1/2016

Termination
 Death
 Dismissed
 Resigned
 Retired
 Documentation Attached
money from Earnestine Brown's resignation -

Approval of Elected Official or Department Head
Printed Name SMcCarthy Signature SMcCarthy Date 11-24-15

Forward to Administration for Paperwork Processing

<u>Administrative paperwork</u>	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Justice Court Employee Name Taylor,
Job title D.C. Employee SS # 3431
Effective Date 1/1/2016

Hire
Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion
From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ 3578⁰²

effective 1/1/2016

Termination
 Death
 Dismissed
 Resigned
 Retired

*money from
Earnestine Brown's
resignation -*

Documentation Attached

Approval of Elected Official or Department Head
Printed Name SMcCarthy Signature SMcCarthy Date 11-24-15

Forward to Administration for Paperwork Processing

<u>Administrative paperwork</u>	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Justice Court
Job title D.C.
Effective Date 1/1/2016

Employee Name Luckett
Employee SS # 3143

Hire Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion
From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ 4245.63

effective 1/1/2016

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

money from Earnestine Brown's resignation -

Approval of Elected Official or Department Head
Printed Name S. McCarty Signature S. McCarty Date 11-24-15

Forward to Administration for Paperwork Processing

Administrative paperwork	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Justice Court
Job title D.C.
Effective Date 1/1/2016

Employee Name Horn
Employee SS # 2685

Hire
Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion
From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ 3122.85

effective 1/1/2016

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

money from Earnestine Brown's resignation -

Approval of Elected Official or Department Head

Printed Name SMcCarty

Signature SMcCarty

Date 11-24-15

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Justice Court Employee Name Candy
Job title D.C. Employee SS # 1141
Effective Date 1/1/2016

Hire
Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion
From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ 362.89

effective 1/1/2016

Termination
 Death
 Dismissed
 Resigned
 Retired
 Documentation Attached
Money from Earnestine Brown's resignation -

Approval of Elected Official or Department Head
Printed Name SMcCarty Signature SMcCarty Date 11-24-15

Forward to Administration for Paperwork Processing

<u>Administrative paperwork</u>	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Justice Court Employee Name Jackson
Job title D.C. Employee SS # 2740
Effective Date 1/1/2016

Hire
Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion
From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ 4808.83

Termination
effective 1/1/2016

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

*money from
Earnestine Brown's
resignation -*

Approval of Elected Official or Department Head
Printed Name SMcCarthy Signature SMcCarthy Date 11-24-15

Forward to Administration for Paperwork Processing

<u>Administrative paperwork</u>	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Justice Court Employee Name Horn
Job title D.C. Employee SS # 2692
Effective Date 1/1/2016

Hire
Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion
From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ 424563

effective 1/1/2016

Termination
 Death
 Dismissed
 Resigned
 Retired
 Documentation Attached

money from Earnestine Brown's resignation -

Approval of Elected Official or Department Head
Printed Name S. McCarty Signature S. McCarty Date 11-24-15

Forward to Administration for Paperwork Processing

<u>Administrative paperwork</u>	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Sheriff's Dept. Employee Name Kathy Kehle
Job title records clerk Employee ^{id} \$S # new hire
Effective Date 12-13-15

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____

new position
or replacement

if so, whom?

B. Wilkerson/Hilderbrand

Rate of Pay

\$ 17.79 An hour

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____

To Position: _____

Rate of Pay \$ _____

Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name

Jeremy Williams

Signature

[Signature]

Date

11-24-15

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department

Sheriff's Dept.

Employee Name

Daniel
Conner Smith

Job title

deputy sheriff

Employee #

new hire

Effective Date

12-13-15

Hire

Full-time

Part-time

Temporary

Hourly

Salaried

Position:

new position
or replacement

if so, whom?

Rate of Pay

\$17.48 An hour

Job references checked (if applicable)

Background checked (if applicable)

Driving Record checked (if applicable)

Promotion

From Position:

To Position:

Rate of Pay

\$ _____

Rate of Pay

\$ _____

Termination

Death

Dismissed

Resigned

Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name

Jeremy Williams

Signature

[Signature]

Date

11-24-15

Forward to Administration for Paperwork Processing

Administrative paperwork

Copy to Payroll

Initials

Date

Copy to HR

Copy to Comptroller

Copy for BOS Agenda

MADISON COUNTY
PERSONNEL ACTION

Department Sheriff's Dept. Employee Name Eugene Lockett
Job title deputy sheriff Employee SS# new hire
Effective Date 12-13-15

Hire
Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? L. Fleming
Rate of Pay \$ 17.48 An hour

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion
From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination
 Death
 Dismissed
 Resigned
 Retired
 Documentation Attached

Approval of Elected Official or Department Head
Printed Name Jeremy Williams Signature [Signature] Date 11-24-15

Forward to Administration for Paperwork Processing

<u>Administrative paperwork</u>	Initials	Date
Copy to Payroll	_____	_____
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Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Sheriff's Dept. Employee Name Gregory Phillips
Job title deputy sheriff Employee SS # new hire
Effective Date 12-13-15

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ 723.60 per pay period

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Jeremy Williams Signature [Signature] Date 11-24-15

Forward to Administration for Paperwork Processing

Administrative paperwork

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Copy to Payroll	_____	_____
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Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Madison County Detention Center Employee Name Caleb Goodwin
Job title Detention Officer Employee # 2080
Effective Date 12-13-2015

Hire
Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion Change of Position
From Position: Sgt To Position: SPT Detention Officer
Rate of Pay \$14.97 Rate of Pay \$13.06

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Major Chuck McNeal Signature [Signature] Date 11-24-15

Forward to Administration for Paperwork Processing

Administrative paperwork

	initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Madison County
Detention Center

Department

Employee Name

Skyler Smith

Job title

Detention Officer

Employee #

4689

Effective Date

12-13-2015

Hire

Full-time

Part-time

Temporary

Hourly

Salaried

Position:

new position
or replacement

if so, whom?

Rate of Pay

\$ _____

Job references checked (if applicable)

Background checked (if applicable)

Driving Record checked (if applicable)

Promotion

From Position:

Sgt Detention Officer

To Position:

Sgt.

Rate of Pay

\$13.06

Rate of Pay

\$ 14.97

Termination

Death

Dismissed

Resigned

Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name

Major Chuck McNeal

Signature

[Signature]

Date

11-24-15

Forward to Administration for Paperwork Processing

Administrative paperwork

Initials

Date

Copy to Payroll

Copy to HR

Copy to Comptroller

Copy for BOS Agenda
